

EXECUTIVE COUNCIL OF IOWA

AGENDA

MARCH 19, 2012

1. Introduction of Attendees
2. Approval of minutes of meeting held March 12, 2012
3. Personal Appearance –
 - A. Theresa Armstrong, Department of Human Services will be present to request a new membership in National Association of PASRR Professionals (NAPP) for one year in the amount of \$50.00
TAB # 1
4. Outside Counsel – Page 1
TAB # 2
5. Payment of Cost Items – Page 1
6. Renewal Memberships – Pages 1 – 2
TAB # 3

4. Outside Counsel Rate Increase

- A. Request from Department of Justice to increase the hourly rate paid to the Davis, Brown, Koehn, Shors & Roberts, P. C. law firm for their work in handling immigration issues for various agencies within the State, and also to add an associate by the name of Ann Naffier to the contract.

The hourly rate request is as follows:

Lori Chesser from \$290.00 to \$295.00
Denise Clayton from \$240.00 to \$245.00
Amy Landwehr from \$240.00 to \$255.00
Nichole M. Mordini from \$200.00 to \$210.00
Paralegals from \$110.00 to \$112.50
Ann Naffier \$180.00

TAB # 2

5. Payment of Cost Items

- A. LaMarca & Landry, P.C.....\$23,907.25
1820 N.W. 118th Street, Suite 200
Des Moines, IA 50325
Governor Branstad and other state officials and employees in a civil rights complaint.

Julie Pottorff, Deputy Attorney General, has reviewed this invoice and recommends payment.

6. Renewal Memberships

- A. Corrections in United States Police Canine Association in the amount of \$80.00 for January 1 - December 31, 2012. (Previous amount was \$80.00.)
Other agencies: Yes: Public Safety Funding Source: State General Fund
- B. Department on Aging in AIRS (Alliance of Information and Referral Systems) in the amount of \$75.00 for January 1 - December 31, 2012. (Previous amount was \$65.00.) Other agencies: No: Funding Source: State General Fund
- C. Iowa Finance Authority in Iowa Bankers Association in the amount of \$500.00 for January 1 - December 31, 2012. (Previous amount was \$950.00.) Other agencies: No: Funding Source: Other Funds: Self-Funded

- D. Iowa Workforce Development in Interstate Labor Standards Association in the amount of \$300.00 for January 1 - December 31, 2012. (Previous amount was \$300.00.) Other agencies: No: Funding Source: State General Fund (50%) Federal Funds (50%)
- E. Iowa Workforce Development in Iowa 21(d) Consultation in the amount of \$50.00 for October 1, 2011 - September 30, 2012. (Previous amount was \$50.00.) Other agencies: No: Funding Source: State General Fund (10%) Federal Funds (90%)
- F. Natural Resources in National Association of State Foresters in the amount of \$7,000.00 for October 1, 2011 - October 1, 2012. (Previous amount was \$7,000.00.) Other agencies: No: Funding Source: Federal Funds

TAB # 3

- G. Public Safety in Association of State Criminal Investigative Agencies (ASCIA) in the amount of \$500.00 for January 1 - December 31, 2012. (Previous amount was \$0.00, they have just implement a fee for membership) Other agencies: No: Funding Source: State General Fund
- H. Public Safety in International Code Council in the amount of \$350.00 for February 2012 - February 2013. (Previous amount was \$280.00.) Other agencies: No: Funding Source: State General Fund
- I. Revenue in National Tax Association in the amount of \$370.00 for April 2012 - March 2013. (Previous amount was \$370.00.) Other agencies: No: Funding Source: State General Fund

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

FEB 27, 2012 TAB # 1

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: DHS (MHDS & IME) _____

NAME OF ORGANIZATION: National Association of PASRR Professionals (NAPP) _____

Vendor I/3 # 0000-2094748
NEW MEMBERSHIP * **RENEWAL** _____ **MEMBERSHIP PERIOD:** March '12 - Feb '13 _____
(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$ 50 _____

Funding Source: State General Fund ☒ Other State Funds ☐ _____

Federal Funds ☐ **Other Funds** ☐ _____

If Renewal, previous year amount. \$ 50 _____

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION? ☐ Yes ☒ No

If yes, please list: _____

Please describe why your department should have a membership PASRR refers to Pre-admission Screening and Resident Review, a federally mandated program that requires all states to develop a comprehensive process to pre-screen all individuals applying for admission into Medicaid certified nursing facility care. The mandate requires a personalized assessment and personalized care recommendations for any person who may have mental health, mental retardation or related conditions. The National Association of PASRR Professionals (NAPP) is a national membership organization, primarily for State level agency representatives who are responsible for implementing PASRR within each state.

WILL THIS MEMBERSHIP REQUIRE AND PAY FOR OUT-OF-STATE TRAVEL? ☐ Yes ☒ No

If yes, list the anticipated number of trips per year and their purpose: _____

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT.

The primary members of the National Association of PASRR Professionals (NAPP) are the representatives of the State Medicaid Authorities (IME) and the State Mental Health Authorities (MHDS) that are charged with implementation of this complex federally mandated program. This organizational membership includes both IME and MHDS staff.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE STATE OF IOWA.

Technical assistance to the state to enhance our ability to implement PASRR, which is federally mandated and 75% of it is federally funded with Medicaid dollars. Incorrect or inadequate implementation puts federal Medicaid dollars at risk.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE WITH THIS ORGANIZATION:

Technical assistance, monthly webinars, conference calls, where members can learn about PASRR, how to assure compliance, upcoming changes, etc.

Requested by: Chris Palmer by Sr **Date:** 3/1/12
(Department Head Signature)

Phone: 515-281-8580

Cost Center - 0001-413-2842-02-2469 2/27/12 Lee Hill RICK

DOM: Approval ☒ Disapproval ☐

Signature: [Signature]

Date: 3/2/12

EXECUTIVE COUNCIL

2012 MAR 15 AM 11:35

THOMAS J. MILLER
ATTORNEY GENERAL

JULIE F. POTTORFF
DEPUTY ATTORNEY GENERAL



TAB # 2

Address Reply To:
1305 E. Walnut Street
Des Moines, Iowa 50319
Telephone: 515/281-3349
Fax: 515/281-4209
Julie.Pottorff@iowa.gov

Iowa Department of Justice

March 15, 2012

GeorgAnna Madsen
Executive Secretary
State Capitol
L-O-C-A-L

Re: Immigration Contract/Rate Increases for Special Counsel

Dear GeorgAnna:

The State has had a contract with Davis, Brown, Koehn, Shors & Roberts, P.C., to serve as special counsel to state agencies in immigration matters since 2008. In March, 2011, we updated the contract and included authority to increase rates with approval of the Executive Council. In the past year rates have increased at the firm for private clients and the firm is now requesting approval to raise the rates for the immigration work for the State as well.

The following list shows the current rates and the increases requested:

Lori Chesser: from \$290 per hour to \$295 per hour
Denise Clayton: from \$240 per hour to \$245 per hour
Amy Landwehr: from \$240 per hour to \$255 per hour
Nichole M. Mordini: from \$200 per hour to \$210 per hour
Paralegals: from \$110 per hour to \$112.50 per hour

In addition, the firm proposes to add an associate, Ann Naffier, to the contract at \$180 per hour.

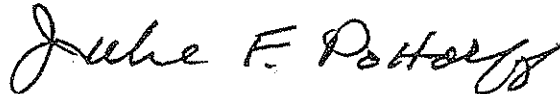
The legal fees for the firm are paid from the budget of the agency for which the firm performs the work. The payments are not made from the General Fund. Over the past year the work has been performed primarily for the Information Technology Enterprise of the Department of Administrative Services and the Iowa Economic

GeorgAnna Madsen
Executive Secretary
Page 2

Development Authority.

The rate increases appear to be reasonable and our office recommends the Executive Council approve the rate increases requested by the firm.

Sincerely,

A handwritten signature in cursive script, reading "Julie F. Pottorff". The signature is written in dark ink and is positioned above the printed name and title.

JULIE F. POTTORFF
Deputy Attorney General

Executive Council of Iowa

Capitol Building
Des Moines, Iowa 50319
Phone: 515 281-5368
FAX: 515 281-7562

TAB #3

REQUEST FOR MEMBERSHIP APPROVAL

DEPARTMENT REQUESTING MEMBERSHIP: Department of Natural Resources

NAME OF ORGANIZATION: National Association of State Foresters

NEW MEMBERSHIP

RENEWAL

X

MEMBERSHIP PERIOD: 10/1/2011 - 10/01/2012

(Beginning and ending dates)

MEMBERSHIP FEE OR DUES AMOUNT \$7,000 (Federal)

If Renewal, previous year amount. \$7,000

DO OTHER DEPARTMENTS BELONG TO THIS ORGANIZATION?

Yes

X

No

WILL THIS MEMBERSHIP REQUIRE OUT-OF-STATE TRAVEL?

X

Yes

No

If yes, list the anticipated number of trips per year and their purpose: Two trips per year. One to the national annual meeting and on sub-committee meeting to discuss national forest policy issues and federal Forest Service funding to State Forestry Agencies.

DESCRIBE WHY THIS MEMBERSHIP IS IMPORTANT TO THE WORK OF YOUR DEPARTMENT:

NASF works on behalf of State Forestry Agencies to insure federal program support is maintained. This organization's meetings include significant interaction with other State Forestry Agencies and the United State Department of Agriculture Forest Service. Iowa's DNR Forestry Bureau receives \$1 - \$2.5 million in Federal Forest Service funding annually. In the last three years Iowa's Forestry Bureau has qualified for \$2,185,000 dollars of Forest Service Competitive Grants. Participation in NASF allows Iowa to position itself to vie for these federal dollars.

DESCRIBE HOW MEMBERSHIP IN THIS ORGANIZATION WILL BENEFIT THE TAXPAYERS OF THE

STATE OF IOWA: The Iowa Forestry Bureau provides on-the-ground technical assistance to Iowa's rural and urban taxpayers. A significant portion of the federal dollars received pay for this assistance. Membership also provides access to federal programs that fund Forest Health Protection and Rural Fire programs. Through arrangements with the Forest Service, the Iowa DNR Forestry Bureau passes over \$200,000 dollars of grant money and hundreds of thousands of dollars worth of federal excess equipment to Iowa's volunteer fire departments.

DESCRIBE THE FREQUENCY AND TYPE OF CONTACTS YOU EXPECT YOUR DEPARTMENT TO HAVE

WITH THIS ORGANIZATION: NASF provides weekly updates on forestry legislation and grant programs. NASF also has a summer and winter meeting which is attended by the twenty states in the USDA Forest Service's Northeastern Area and by USDA Forest Service personnel.

Requested by: Paul J. Tauke, Chief
Iowa DNR Forestry Bureau

Date: 2/09/2012

Deputy Director:

Date: 2/10/2012

Director:

Date: 2/10/2012

Membership Form 42400

PLEASE RETURN TO CENTRAL OFFICE. DO NOT SEND THIS FORM TO EXECUTIVE COUNCIL

April 24, 2000

DOM

3/13/12